

***Town of Hudson  
Council on Aging***

**Minutes for COA Board Meeting 12/12/2018, Hudson Senior Center, 29 Church Street, Hudson, MA**

Meeting was called to order at 1:00pm by John Gill, Vice Chair.

**Members who were in attendance:** John Gill, Vice Chair; Diane Durand, Past Chair; Nina Smith, Treasurer; Melissa Esteves, Secretary; Ed Silveira; Tony Monteiro Charles Corley; Patricia Desmond; and Janice Long, Director.

**Members who were absent:** Vinny Giombetti

**Affiliate Member Present:** none

**Affiliate Member absent:** Gloria Goostray

**Guests:** none

John asked for any additions/deletions to the **Agenda** and there were none. A motion was made by Charles Corley to accept the agenda and seconded by Nina Smith. The vote was unanimous to accept the motion.

John asked for any corrections or additions to the **Minutes of the 11/7/2018 Board Meeting**. A motion to accept the minutes was made by Ed Silveira and seconded by Diane Durand. The vote was unanimous to accept the motion. A request was made by Ed Silveira to include more details in future minutes.

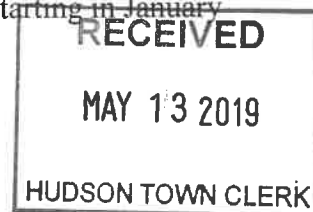
Nina Smith presented the **Treasurer's Report**: The Revolving account has not been update by the Town. A request has been made by Nina to update their records. A motion was made by Tony Monteiro and seconded by Ed Silveira to accept the report. The vote was unanimous to accept the report

The **Director's Report** was presented by Janice Long. Acceptance of the **Director's Report** was moved by Nina Smith, seconded by Ed Silveira and approved unanimously. Janice will determine need to do another smoke test upon repairs. She also noted that up to 4 members can attend the upcoming LLB meeting if they are interested.

Acceptance of the **Outreach Report** was moved by Charlie Corley, seconded by Ed Silveira and approved unanimously.

Acceptance of the **Bus Driver's Report** was moved by Nina Smith, seconded by Diane Durand and approved unanimously.

**Friends' Report:** The Friends will have a representative attend COA meetings starting in January



**Correspondence:** A letter was received from the Selectmen approving Patricia Desmond as a new Board member.

**Old Business:** The DayBreak program received a grant from the MetroWest Health Foundation for \$25,000.

**New Business:**

John Gill asked about snow pile in large parking lot that melts and refreezes. Janice will ask if Town can remove snow when they remove snow piles from downtown or sand and salt it to mitigate risk.

Tony Monteiro requested to look into a bar code scanner to sign in to the center using a cell phone. Janice will look into this.

Tony Monteiro asked to reset the clock in the clock tower as the time is wrong. Janice will work on this.

John Gill asked about getting a doorbell so the door can be locked when the lobby is not staffed during after hours events.. Ed Silveira made a motion to order a doorbell, this was seconded by Diane Durand and passed unanimously.

A motion to **adjourn the meeting** was made by Tony Monteiro, seconded by Charlie Corley, and unanimously approved. Meeting adjourned at 1:34 pm.

The next meeting will be held on January 3, 2018, at 1:00 pm.

Respectfully submitted,  
Melissa Esteves, Secretary