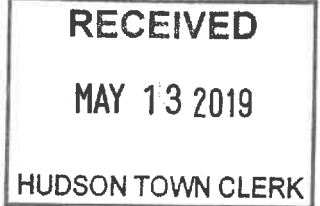


*Town of Hudson
Council on Aging*



Minutes for COA Board Meeting 2/6/19, Hudson Senior Center, 29 Church Street, Hudson, MA

Meeting was called to order at 1:00pm by Vinnie Giombetti, Chair.

Members who were in attendance: Vinnie Giombetti, Chair; John Gill, Vice Chair; Diane Durand, Past Chair; Nina Smith, Treasurer; Melissa Esteves, Secretary; Ed Silveira; Tony Monteiro Charles Corley; Patricia Desmond; and Janice Long, Director.

Members who were absent: none

Affiliate Member Present: none

Affiliate Member absent: none

Guests: Jackie Kapopoulos, Friends representative

Vinny asked for any additions/deletions to the **Agenda** and there were none. A motion was made by Charles Corley to accept the agenda and seconded by Diane Durand. The vote was unanimous to accept the motion.

Vinny asked for any corrections or additions to the **Minutes of the 1/2/19 Board Meeting**. A motion to accept the minutes was made by Ed Silveira and seconded by Charlie Corley. The vote was unanimous to accept the motion.

Nina Smith presented the **Treasurer's Report** : The reports matches the Town's numbers. Janice will follow up on reason for overage of water/sewer. A motion was made by Diane Durand and seconded by Patricia Desmond to accept the report. The vote to accept the report was unanimous.

The **Director's Report** was presented by Janice Long. Janice noted that the Historic Commission gave LLB Architects a Certificate of Appropriateness for the deck enclosure. The Metro West Health Foundation gave approval to keep the balance for programming for Day Break. Holly is expecting a baby, and may also need leave to help with a sick family member. If there is extra food left from Walmart or Shaw's, the center will give it to the food pantry so it does not go to waste. Acceptance of the **Director's Report** was moved by Ed Silveira, seconded by Nina Smith and approved unanimously.

Acceptance of the **Outreach Report** was moved by Charlie Corley, seconded by Ed Silveira and approved unanimously. It was noted that the unduplicated numbers are up, there were 34 new clients in January. Tony thanked team for detailed numbers.

Acceptance of the **Bus Driver's Report** was moved by Nina Smith and seconded by Diane Durand, and approved unanimously. 1 bus needed new brakes. Janice met with representative from Cummings Foundation, who could see the need for a new bus. The new bus will be here next week, and the graphics will be included.

The bus will have a back up camera, and the dash cam will be transferred from the old bus to the new bus. The old bus will go to the town.

Friends' Report: Jackie Kapopoulos reported for the Friends. The Friends are looking for new ideas for another fundraiser besides the fall fair. They are considering a wine/beer tasting, garden tour or a flea market. They are working on the date for the annual cookout, which will be held at the Marlboro Fish and Game.

Correspondence: A note was received from the Cummings Foundation to follow up on the visit for the transportation grant.

Old Business: Curley Plumbing came and reviewed smoke test for the smell in the basement. They felt the grease trap and the sewer cover needed to be sealed. Ray put Flex Seal around both, which seems to have worked. No odor has been noticed for the past few weeks. Will continue to monitor. An enzyme is being dripped into the grease trap so that it won't coagulate. The trap is being cleaned every 6 months. The cover will have to be resealed each time it is removed.

The drawings are being worked on for the deck enclosure. Final prep work for the development of the plan is being done so that it can go out for bid.

Learn to Cope update: Kelly from the Board of Health will come once a month on Monday nights, and Diane Durand will cover one Monday night per month. Janice will come in late on the other Mondays so she can stay late.

New Business:

The Director of Finance for the town withdrew \$25,000 from the Revolving account, as the balance was over the \$60,000 we are allocated. At the next Town Meeting we will ask to increase the Revolving account limit to \$75,000. The withdrawn money went into the general fund. We will monitor this account more closely and use it more often to keep the balance down. The Revolving account is used on programs and program expenses. Fees are deposited in the account, and payments are made out of the account.

A motion to **adjourn the meeting** was made by Ed Silveira, seconded by Charlie Corley, and unanimously approved. Meeting adjourned at 1:53pm.

The next meeting will be held on March 6, 2019, at 1:00 pm.

Respectfully submitted,
Melissa Esteves, Secretary