

Hudson Cultural Council Minutes

Meeting Date: November 27, 2018

Location: Hudson Town Hall
3rd Floor Meeting Room

Members Present: Dorothy Bagley, Cathleen Carlino, Jennifer Finn, Ellen Kisslinger, Patricia Luoto, Doris Monteiro, Bob Olkin, Stephanie Plourde-Simard, Sarah Worrest

Members Absent: Jennifer Ferrari, Jane Gordon, Ellen King, Helen Mutti, Elaine Recklet

The meeting was called to order at 7:19 PM by Cathleen Carlino, Co-Chair.

The minutes of the November 6, 2018 meeting were unanimously approved.

Old Business:

Cathi Carlino distributed copies of an “Officer Positions and Duties” document which outlines the responsibilities of each office as well as council “How-To’s, Timelines and Suggestions” for each position. The Election of Officers took place with the following members being unanimously voted in to their positions for the 2018-2019 council year:

Co-Chairman: Ellen Kisslinger
Co-Chairman: Patricia Luoto
Secretary: Doris Monteiro
Treasurer: Stephanie Plourde-Simard

Cathi presented information received from Town Clerk Joan Wordell regarding the cost of mailing the HCC annual community input survey with the 2019 town census. The cost of \$505.44 exceeds the budgeted amount of \$370. After discussion, the council decided to rescind its previous vote to send a paper survey with the annual census and unanimously voted to conduct an online survey instead. Cathi will contact Joan to let her know of the council’s decision. Pat Luoto and Stephanie Plourde-Simard as a subcommittee will work to reformat the previously approved paper survey to an online version, which will be presented and voted on at the next council meeting. Distribution of the survey in the spring via e-mail and through flyers with a link to the online survey posted at strategic locations in town will also be discussed and finalized at the next meeting. With regard to the email distribution of the survey, Cathi will check with Joan concerning the council’s access to the town’s listserv.

New Business:

Seeing that there were no reconsideration requests for the grants that were denied funding, it was decided that approval letters would be sent out to the sixteen grant recipients once the Annual Report to Mass Cultural Council has been completed and HCC has notification of its receipt.

Jennifer Finn reported that the \$3500 appropriated by the town to the council has been received.

Cathi Carlino will check with Town Clerk Joan Wordell regarding the housing of council records. Stephanie Plourde-Simard took possession of council files provided by out-going Council Co-Chair Cathi Carlino.

The meeting adjourned at 9:00 PM.

The next scheduled meeting of the Hudson Cultural Council:

February 12 – Review of HCC Computerized Annual Survey and Discussion of its Distribution – Town Hall, 3rd Floor Meeting Room

Respectfully submitted,
Doris Monteiro, Secretary