

*Town of Hudson
Council on Aging*

Minutes for COA Board Meeting 1/2/19, Hudson Senior Center, 29 Church Street, Hudson, MA

Meeting was called to order at 1:00pm by Vinnie Giombetti, Chair.

Members who were in attendance: Vinny Giombetti, Chair; John Gill, Vice Chair; Diane Durand, Past Chair; Nina Smith, Treasurer; Melissa Esteves, Secretary; Ed Silveira; Tony Monteiro Charles Corley; Patricia Desmond; and Janice Long, Director.

Members who were absent: none

Affiliate Member Present: none

Affiliate Member absent:

Guests: Ray Girard, Town of Hudson; Pam Beck, Friends representative

Vinny asked for any additions/deletions to the **Agenda** and there were none. A motion was made by Charles Corley to accept the agenda and seconded by Tony Monteiro. The vote was unanimous to accept the motion.

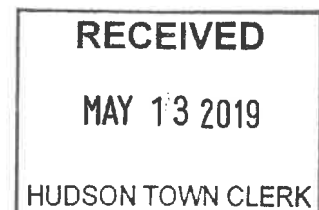
Vinny asked for any corrections or additions to the **Minutes of the 12/12/2018 Board Meeting**. A motion to accept the minutes was made by John Gill and seconded by Diane Durand. The vote was unanimous to accept the motion.

Nina Smith presented the **Treasurer's Report** : The Water and Sewer line item is over budget year to date. The Friends will be paying half of the water bill as they used extra water for the garden watering. Janice will make adjustments to the budget to reflect this. A motion was made by Ed Silveira and seconded by John Gill to accept the report. The vote was unanimous to accept the report

The **Director's Report** was presented by Janice Long. Acceptance of the **Director's Report** was moved by Nina Smith, seconded by Ed Silveira and approved unanimously. Ray Girard reported on the sewer tank, that the grease trap box will be removed, and the sewer cover will be sealed, and another smoke test will be performed again. A newer cover will be placed on the trap. The fix will be determined by the process of elimination. The hope is that these efforts will fix the problem.

Acceptance of the **Outreach Report** was moved by Charlie Corley, seconded by Diane Durand and approved unanimously. The numbers are slightly down from last year, but they are still busy.

Acceptance of the **Bus Driver's Report** was moved by Charlie Corley, seconded by Nina Smith and approved unanimously. 4 new people used the bus last month. 1 bus had a broken door, so had to wait for the part to fix the bus.



Friends' Report: Pam Beck attended for the Friends. She will have a report for the next meeting as they are meeting on Tuesday.

Correspondence: none

Old Business: Met with LLB Architects for deck enclosure. They showed different designs, the Historical Society Rep saw designs as well. The committee and Friends will recommend a design, will be approved by Board and Town. Janice will ensure they consider water draining off roof to basement door. Architects will apply to Historical Commission for approval.

The new bus has been ordered but has not arrived. Janice called the company and learned that the company was delayed in ordering the bus. Janice will let Cummings Foundation know about the delay. Colonial Municipal Group orders the chassis and Quality Van does the seats, floor and lift. Janice will check to see that the warranty goes through.

LGBT group had 3 people attend outreach meetings. They will continue to do outreach monthly.

The clock in the tower has been reset, Charlie and Janice fixed it.

The doorbell was installed.

The bar code scanner is still being looked into.

Ray Girard spoke to DPW about the snow pile, and will look to see if he can get an open cover for the sewer drain, as lot is designed to have water pitch that way. They will also come and salt parking lot area when they are salting for the Town. Eric Rider from DPW will come and check out situation.

New Business:

Learn to Cope has been holding their meetings at the center every Monday from 7-9pm. The Board of Health initially said they would help with staff to cover this time, but has not been able to do so. Janice has been staying. She would like some help with coverage of the center during this time. Having evening coverage until 9pm would enable the center to offer other programs. Janice will talk to the staff about taking turns working until 9pm on Mondays. Charlie, Diane and Ed have offered to help as well. Another option would be to have Learn To Cope meet on Wednesdays when Camera Club is already meeting, and staffed by Board members. Janice will also ask Learn to Cope about the liability waiver.

The heat went out at Town Hall and the Senior Center on 1/1 when power went out and shut down pumps. A seal went out on a pump, which will be replaced next week. The other pump is still working. The protectors did their job and turned off the system in the center so the motors did not burn out.

A motion to **adjourn the meeting** was made by Diane Durand, seconded by Melissa Esteves, and unanimously approved. Meeting adjourned at 2:17 pm.

The next meeting will be held on February 6, 2019, at 1:00 pm.

Respectfully submitted,
Melissa Esteves, Secretary