Minutes for COA Board Meeting 3/6/2019, 29 Church St. Hudson, MA

Meeting was called to order at 1:00 pm by Vinny Giombetti, chair.

Members who were in attendance: Vinny Giombetti; chair, John Gill; Vice Chair, Charles Corley, Patricia Desmond, Diane Durand, Tony Monteiro, Ed Silveira and Janice Long; Director.

Members who were absent: Melissa Esteves; Secretary and Nina Smith; Treasurer

Diane Durand offered to take minutes due to the absence of the secretary.

Vinny asked for any additions/deletions to the Agenda. Seeing none, a motion was made by Ed Silveira to adopt the Agenda as presented. The motion was seconded by Charlie Corley and the vote was unanimous.

Vinny asked for any corrections to the Minutes of the 2/6/19 Board Meeting. A motion was made by Diane Durand to accept the minutes of 2/6/2019 and it was seconded by Ed Silveira. The vote was unanimous.

Janice presented the Treasurer's Report in Nina's absence. It was noted that the numbers reported match the Town's. A motion was made by Ed Silveira and seconded by Charlie Corley to accept the report. The vote was unanimous.

The Director's Report was presented by Janice Long.
- 4 calls have been placed to Eric of the DPW. Max will evaluate the sewer drain to determine anything that can be done about the drainage.
- The architects for the deck enclosure are submitting documents needed to receive an estimate this week then the project will go out to bid by the end of April.
- Janice received a check for $12,500 from the Metro West Health Foundation for the Daybreak program.
- Janice mentioned Ana is working with 2 new clients; under the Hoarding Grant.
- Ana has seen an increase in applications for affordable housing; 4-5 this month.
- The annual St Patrick's Day luncheon will be held at Intel. 115 names of seniors from 180 were drawn to attend.
- Janice and Virginia attended training on the Town's new website.

Acceptance of the Outreach Report was moved by Charlie Corley, seconded by Diane Durand and the vote was unanimous. Janice reported that the numbers are good, seeing a slight increase in the number of Ana and Holly's clients.
Acceptance of the Bus Driver’s Report was moved by Charlie Corley, seconded by Ed Silveira and the vote was unanimous. Janice noted that the numbers of riders has shown a slight increase this month due to temporary physical therapy appointments.

Friends’ Report; none, Jackie will attend next month’s meeting.

Correspondence; The Metrowest Health Foundation check

Old Business;
- Water bill; Janice distributed information to show the water usage and charges during the past two years. She feels assured that the increase is due to a combination of rate increases, water ban timing and irrigation usage. Along with monitoring the irrigation programming, Janice will solicit a water allotment increase to help compensate for water usage.

A motion to adjourn the meeting was made by Charlie Corley, seconded by Ed Silveira and unanimously approved. The meeting adjourned at 1:25pm.

The next meeting will be held on April 3, 2019.

Respectfully submitted,
Diane Durand