REQUEST MUNICIPAL LIEN CERTIFICATE

In order to expedite the processing of Municipal Lien Certificates, it would be appreciated if you copied the attached request form to use with future lien certificate requests.

The use of this form will allow us to identify and verify the information on the specific property more efficiently. We will then be able to provide your office with the required information in a more accurate and timely manner (10 business days).

Sincerely

Dianne Cush
Treasurer/ collector
MUNICIPAL LIEN REQUEST FORM

DATE: ___________________

FIRM NAME ___________________________________________________________

ADDRESS______________________________________________________________

________________________________________________________________________

________________________________________________________________________

TELEPHONE (_______)__________-___________ FAX (_____)_______-_________

Property address _________________________________________________________

Parcel/ Map and Lot ______________________________________________________

Assessed owner __________________________________________________________

Property being refinanced yes no

Property being sold yes no

New buyers name _________________________________________________________

Address of buyer if NOT to reside at property __________________________________

________________________________________________________________________

Notified Hudson Light and Power yes no
(978) 568-8736 (final readings)

Notified Department of Public Works yes no
(978) 562-9333 (final readings)

Enclosed you will find a return envelope for your convenience and a check for $25.00 payable to the Town of Hudson.

We also understand that the Collector’s office as legally 10 business days to provide us with the MLC request.