

PASSPORT INFORMATION

Applications for U.S. passports are available at the Veteran's Agent's office in the Hudson Town Hall. Or you may download an application Form DS-11 (and other pertinent forms and materials) from the U.S. State Department website @ www.travel.state.gov

Passport renewals: There are specific rules regarding renewal of passports. An expiring (or expired) passport may be renewed by mail using Form DS-82, however it is suggested that questions concerning renewals, and passports in general, should be directed to Passport Acceptance Agent Brian Stearns at (978) 568-9635, or you may consult the State Dept. website identified above.

IMPORTANT GENERAL INFORMATION

ADULT (ages 16 yrs. and older) **passports** are valid for **10 years**.

MINOR (ages under 16 yrs.) **passports** are valid for **5 years**.

All minor applicants must appear with at least one parent

Two parents are required for those children applying under 16 years of age.

Please call the office if you have any questions regarding this requirement.

Applications are accepted by appointment only.

Please call (978) 568-9635 (Brian Stearns, Hudson Veteran's Agent) to arrange for a time.

Normal appointment times are 8:30 AM — 2:30 PM, Monday — Thursday.

If you are traveling within two (2) weeks, **YOU MUST CALL:** 1- (877) 487- 2778 to schedule an appointment @ the Boston Passport Agency.

For a **FIRST-TIME Adult** (age 16 or older) applicant, please bring with you:

- Form DS-11, completed to the **STOP** box. **DO NOT SIGN** the application!
- Proof of citizenship, that is, a 'long-form' birth certificate or an original U. S. Naturalization Certificate. This birth document typically has a raised 'seal' impression, but **MUST HAVE** a 'date of record' on it to be acceptable.
- Proof of identity, which is a valid drivers' license, but can also be a state-issued photo identification card.
- One passport photos, size 2" X 2", full face, white background.
- Fees: Two (2) checks are required (no cash or credit cards) –
 1. First check, made payable to "U.S. Dept. of State" for :
 - Adult: \$110.00 (regular processing – allow 6 weeks minimum) or \$170.00 (EXPEDITE service requires an add'l \$60.00 fee – two weeks arrival)
 - or
 - Minor child: \$80.00 (regular processing – allow 6 weeks minimum) or \$140.00 (EXPEDITE service requires an add'l \$60.00 fee – two weeks arrival)
 2. Second check, made payable to "Town of Hudson" for \$25.00