

Annual Town Meeting WARRANT TOWN OF HUDSON



Monday, May 2, 2016

**Finance Committee
Report and Recommendations**

Finance Committee Preamble

To The People of Hudson, Greetings:

The Finance Committee has reviewed the warrant articles and we have made our recommendations.

The budget increase for FY 2017 over FY 2016 is 3.53%. This increase compares to the increases of 1.59% in FY 16, 1.56% in FY 15, and 2.44% in FY 14. Our largest department continues to be the School Department with more than 49% of the annual budget.

We have the following additional comments regarding the articles presented:

Article 20: The November 2014 Town Meeting approved the expense of \$25,000 to complete a traffic analysis of the Main Street and Lewis Street intersection. The results of the study recommended the installation of a traffic light at the intersection. The Finance Committee was unable to recommend the article to spend \$500,000 for the installation of the traffic light. A motion will need to be made at Town Meeting.

Articles 24 & 25: The Master Plan completed by the Town of Hudson in late 2014 provided the direction to clean up and modernize all of the zoning in town. The first step in this process is to revise the boundaries of the C1 Zoning District (center of Hudson) to eliminate parcels that have more than one zone on the lot. In addition some parcels will be added and removed to incorporate properties that are best suited for the district. The zoning changes would enable the mixture of uses in downtown including residential and non-residential uses. While there are no proposals before the town, the passage of the article would allow for apartments to develop. The Department of Planning and Community Development held two public forums on April 13th to introduce and discuss the plans with the public.

Lake Boone Commission budget: Due to a split vote this amount received no recommendation. A motion will need to be made at Town Meeting.

Respectfully Submitted,

The Finance Committee:

Justin Provencher, Chairman, Stephen Domenicucci, Vice Chairman

Claudinor Salomão, Barbara Rose, Manuel A. Chaves

Robert Clark, Dolores Sharek, Sam Calandra, Guy Beaudette

TABLE OF CONTENTS

ARTICLE 1	FUNDING PATROLMEN UNION COLLECTIVE BARGAINING AGREEMENT	4
ARTICLE 2	FUNDING CLERICAL UNION COLLECTIVE BARGAINING AGREEMENT	4
ARTICLE 3	FUNDING FIRE UNION COLLECTIVE BARGAINING AGREEMENT	5
ARTICLE 4	FY17 BUDGET	5
ARTICLE 5	FY17 CAPITAL PLAN	9
ARTICLE 6	MANNING STREET SEWER MAIN REPLACEMENT	9
ARTICLE 7	FUNDING A NON-UNION COMPENSATION STUDY	10
ARTICLE 8	RESERVE FUND	10
ARTICLE 9	STABILIZATION FUND	10
ARTICLE 10	YOUTH SPORTS	11
ARTICLE 11	CABLE TELEVISION RECEIPTS	11
ARTICLE 12	COMMUNITY PRESERVATION RESERVATION OF FUNDS	11
ARTICLE 13	ACQUISITION OF LAND: LOT 2A WILKINS STREET	12
ARTICLE 14	WILKINS STREET LAND PURCHASE	13
ARTICLE 15	JOINT DISPATCH OFFSET RECEIPTS	13
ARTICLE 16	REVOLVING FUND ARTICLES	13
ARTICLE 17	LIGHT AND POWER SURPLUS ACCOUNT	15
ARTICLE 18	ANNUAL TOWN REPORTS	15
ARTICLE 19	BORROWING IN ANTICIPATION OF REVENUE	15
ARTICLE 20	TRAFFIC SIGNALS-MAIN STREET & LEWIS STREET INTERSECTION	16
ARTICLE 21	LAKE BOON NON-ANNUAL WEED CONTROL	16
ARTICLE 22	REVISE SUBDIVISION REGULATIONS	16
ARTICLE 23	CHESTNUT WELL #1 REPLACEMENT	16
ARTICLE 24	AMEND ZONING MAP – C-1 ZONING DISTRICT	17
ARTICLE 25	AMEND ZONING BYLAW– C-1 DISTRICT	19
	PETITIONED ARTICLE: ADDICTIONS REFERRAL CENTER	28

TOWN WARRANT

THE COMMONWEALTH OF MASSACHUSETTS

Middlesex, ss.

To either of the constables of the Town of Hudson in the County of Middlesex,
Greetings:

In the name of the Commonwealth of Massachusetts you are hereby directed to
notify and warn the inhabitants of the Town of Hudson, qualified to vote in elections and in
Town affairs, to assemble in the Hudson High School, Brigham Street, in said Town on

MONDAY, the Second day of

MAY

in the year 2016

at 7:30 o'clock in the evening. Then and there to act on the following articles to wit:

ARTICLE 1 Funding Patrolmen Union Collective Bargaining Agreement

To see if the Town will vote to appropriate from free cash the sum of \$36,509 to fund
Fiscal Year 2016 obligations under the Fiscal Year 2016-2018 contract between the Town
and the New England Police Benevolent Association; said amount to be added to line 32
of Article 1 approved at the Town Meeting held on May 4, 2015; or take any action relative
thereto.

Police Chief
Executive Assistant
Board of Selectmen

***Article 1: The Finance Committee unanimously recommends the adoption of the
subject matter of this article and that the sum of \$36,509 be appropriated from
free cash.***

ARTICLE 2 Funding Clerical Union Collective Bargaining Agreement

To see if the Town will vote to appropriate from free cash the sum of \$22,089 to fund
Fiscal Year 2016 obligations under the Fiscal Year 2016 contract between the Town and
the AFL-CIO Council 93, Local 3625; said amount to be added to the following Article 1
line items as approved at the Town Meeting held on May 4, 2015; or take any action
relative thereto.

Department	Line Item	Amount
Police	32	\$9,013
Fire	34	\$956
Inspections	36	\$929
Public Works	40	\$3,648
Council on Aging	44	\$3,104
Library	48	\$4,439

Executive Assistant
Board of Selectmen

Article 2: The Finance Committee unanimously recommends the adoption of the subject matter of this article and that the sum of \$22,089 be appropriated from free cash.

ARTICLE 3 Funding Fire Union Collective Bargaining Agreement

To see if the Town will vote to appropriate from free cash the sum of \$139,259 to fund Fiscal Year 2016 obligations under the Fiscal Year 2016-2018 contract between the Town and the International Association of Firefighters, Local 1713; said amount to be added to line 34 of Article 1 approved at the Town Meeting held on May 4, 2015; or take any action relative thereto.

Fire Chief
Executive Assistant
Board of Selectmen

Article 3: The Finance Committee unanimously recommends the adoption of the subject matter of this article and that the sum of \$139,259 be appropriated from free cash.

ARTICLE 4 FY17 Budget

To see if the Town will vote to fix the salary and compensation of all elected officers of the Town as provided by Section 108 of Chapter 41 of the Massachusetts General Laws, as amended, and raise and appropriate a sum of money therefore to provide funds needed to defray the usual and necessary expense of the Town for the fiscal year beginning on July 1, 2016 and ending on June 30, 2017; and raise and appropriate or take from available funds the money needed to carry into effect the provisions of this article, or take any action relative thereto.

Executive Assistant
Board of Selectmen

Department		FY14 <u>Actual</u>	FY15 <u>Actual</u>	FY16 <u>Budget</u>	FY17 – Executive Asst. <u>Request</u>	FY17 - Selectmen <u>Recommend</u>	FY17 - Fin Com <u>Recommend</u>
1 Board of Selectmen	Personnel	8,850	9,000	9,000	9,000	9,000	9,000
2 Board of Selectmen	Expenses	4,121	4,234	4,585	4,584	4,584	4,584
Selectmen Total		12,971	13,234	13,585	13,584	13,584	13,584
3 Executive Assistant	Personnel	327,348	339,901	353,382	280,308	280,308	280,308
4 Executive Assistant	Expenses	5,741	9,110	10,250	10,250	10,250	10,250
5 Election & Town Meeting	Personnel	10,127	27,567	22,660	38,137	38,137	38,137
6 Election & Town Meeting	Expenses	5,690	8,709	11,650	11,650	11,650	11,650
7 Community Development	Personnel	116,870	119,190	125,670	236,991	236,991	236,991
8 Community Development	Expenses	2,260	3,312	3,310	17,555	17,555	17,555
9 Legal Services	Expenses	157,361	163,322	164,000	164,000	164,000	164,000
10 Building Maintenance	Personnel	52,934	54,709	56,288	57,009	57,009	57,009
11 Building Maintenance	Expenses	202,948	206,141	167,520	171,369	171,369	171,369
12 Personnel Expense	Expenses	9,110	6,923	9,753	9,753	9,753	9,753
Exe. Assistant Total		890,389	938,884	924,483	997,022	997,022	997,022
13 Finance/IT Department	Personnel	621,877	634,251	587,409	609,171	609,171	609,171
14 Finance/IT Department	Expenses	140,357	154,009	141,646	140,858	140,858	140,858
Finance/IT Total		762,234	797,260	729,055	750,029	750,029	750,029
15 Town Clerk/Registrar	Personnel	139,915	144,871	148,961	153,322	153,322	153,322
16 Town Clerk	Expenses	11,244	11,583	11,776	13,918	13,918	13,918
Town Clerk Total		151,159	156,454	160,737	167,240	167,240	167,240
17 Moderator	Expenses	110	110	110	110	110	110
18 Finance Committee	Expenses	236	249	881	861	861	861
19 Board of Assessors	Personnel	26,667	27,477	27,917	28,406	28,406	28,406
20 Board of Assessors	Expenses	79,468	85,350	85,450	96,500	96,500	96,500
21 Board of Appeals	Personnel	153	210	259	0	0	0
22 Board of Appeals	Expenses	737	387	1,700	0	0	0
23 Conservation Comm.	Personnel	36,892	37,444	38,154	0	0	0
24 Planning Board	Personnel	194	279	518	0	0	0
25 Planning Board	Expenses	5,789	4,991	6,700	0	0	0
26 Municipal Light Board	Personnel	3,900	3,467	3,900	3,900	3,900	3,900
27 Econ. Develop. Comm.	Personnel	2,000	2,000	2,000	0	0	0
28 Econ. Develop. Comm.	Expenses	1,224	1,127	1,479	0	0	0
29 Fort Meadow Comm.	Expenses	2,500	2,787	5,800	6,000	6,000	6,000
30 Lake Boon Comm.	Expenses	0	1,988	7,066	17,410	17,410	No Recommendation
31 Historical District Comm.	Expenses	450	400	800	800	800	800
Board & Com Total		160,320	168,265	182,734	153,987	153,987	136,577
32 Police Department	Personnel	2,767,762	2,867,109	2,966,050	3,090,208	3,090,208	3,090,208
33 Police Department	Expenses	298,890	339,060	346,809	343,412	343,412	343,412
Police Dept. Total		3,066,652	3,206,169	3,312,859	3,433,620	3,433,620	3,433,620

<u>Department</u>		<u>FY14 Actual</u>	<u>FY15 Actual</u>	<u>FY16 Budget</u>	<u>FY17 – Executive Asst. Request</u>	<u>FY17 – Selectmen Recommend</u>	<u>FY17 – Fin Com Recommend</u>
34 Fire Department	Personnel	2,641,732	2,705,863	2,778,322	2,939,619	2,939,619	2,939,619
35 Fire Department	Expenses	297,983	301,680	294,520	302,236	302,236	302,236
Fire Dept. Total		2,939,715	3,007,543	3,072,842	3,241,855	3,241,855	3,241,855
36 Inspections Dept.	Personnel	154,456	155,261	159,753	163,414	163,414	163,414
37 Inspections Dept.	Expenses	8,017	8,930	9,309	10,420	10,420	10,420
Insp. Dept. Total		162,473	164,191	169,062	173,834	173,834	173,834
38 DPW Snow & Ice	Personnel	224,231	290,211	116,265	116,265	116,265	116,265
39 DPW Snow & Ice	Expenses	410,295	550,656	210,688	210,700	210,700	210,700
40 Public Works	Personnel	2,878,628	2,742,064	2,974,277	2,982,572	2,982,572	2,982,572
41 Public Works	Expenses	3,318,589	3,246,920	3,005,644	2,948,400	2,948,400	2,948,400
DPW Total		6,831,743	6,829,852	6,306,874	6,257,937	6,257,937	6,257,937
42 Board of Health	Personnel	101,894	123,454	142,002	151,297	151,297	151,297
43 Board of Health	Expenses	35,167	37,700	37,200	36,200	36,200	36,200
BOH Total		137,061	161,154	179,202	187,497	187,497	187,497
44 Council on Aging	Personnel	219,964	228,075	225,281	229,244	229,244	229,244
45 Council on Aging	Expenses	35,359	37,952	38,251	39,174	39,174	39,174
COA Total		255,323	266,027	263,532	268,418	268,418	268,418
46 Veterans' Services	Personnel	61,487	63,628	66,023	66,906	66,906	66,906
47 Veterans' Services	Expenses	66,381	73,769	66,800	72,800	72,800	72,800
Veterans' Total		127,868	137,397	132,823	139,706	139,706	139,706
48 Library	Personnel	504,769	511,000	529,661	546,062	546,602	546,602
49 Library	Expenses	191,872	204,957	208,050	214,313	214,313	214,313
Library Dept. Total		696,641	715,957	737,711	760,375	760,375	760,375
50 Recreation	Personnel	228,507	222,689	257,340	278,973	278,973	278,973
51 Recreation	Expenses	62,693	65,914	66,574	65,863	65,863	65,863
Recreation Dept. Total		291,200	288,603	323,914	344,836	344,836	344,836
52 Debt Service	Expenses	6,024,904	5,784,175	6,442,437	7,533,709	7,533,709	7,533,709
Debt Total		6,024,904	5,784,175	6,442,437	7,533,709	7,533,709	7,533,709
53 Pensions	Expenses	3,905,580	4,161,202	4,404,987	4,694,114	4,694,114	4,694,114 ¹
Pension Total		3,905,580	4,161,202	4,404,987	4,694,114	4,694,114	4,694,114
54 Group Health Ins.	Expenses	3,965,500	4,152,839	4,462,319	4,673,000	4,673,000	4,673,000
55 General Insurance	Expenses	551,437	674,674	715,115	738,916	738,916	738,916
Insurance Total		4,516,937	4,827,513	5,177,434	5,411,916	5,411,916	5,411,916

¹ Recommend that \$225,000.00 be taken from Light & Power Surplus Account and be applied to Line 53, Contributory Retirement and Pensions.

<u>Department</u>		<u>FY14 Actual</u>	<u>FY15 Budget</u>	<u>FY16 Budget</u>	<u>FY17 Committee Request</u>	<u>FY17 Selectmen Recommend</u>	<u>FY17 FinCom Recommend</u>
56 Assabet Valley	Expenses	1,887,535	1,913,557	2,012,149	2,567,235	2,567,235	2,539,966
Assabet Valley Total	Expenses	1,887,535	1,913,557	2,012,149	2,567,235	2,567,235	2,539,966
57 Hudson Schools	Personnel	28,349,006	28,986,859	29,772,147	30,665,311	30,665,311	30,665,311
58 Hudson Schools	Expenses	3,599,985	3,950,402	4,000,000	4,068,000	4,068,000	4,068,000
Schools Total		31,948,991	32,937,261	33,772,147	34,733,311	34,733,311	34,733,311
59 Schools Transportation	Expenses	1,537,556	1,572,151	1,600,000	1,700,000	1,700,000	1,700,000
Transportation Total		1,537,556	1,572,151	1,600,000	1,700,000	1,700,000	1,700,000
Hudson Schools Total		33,486,547	34,509,412	35,372,147	36,433,311	36,433,311	36,433,311
Total Operations		66,307,252	68,046,848	69,918,567	73,530,225	73,530,225	73,485,546

ARTICLE 5 FY17 Capital Plan

To see if the Town will vote to authorize the sums needed to purchase items of equipment, and make capital improvements requested by the various departments, taking from Available Funds the sum of \$1,144,160 to carry into effect the provisions of this article as described below; or take any other action relative thereto

Department:	Project:	Amount:	Source of Funds:	
Public Works	Roadway Resurface	\$300,000	Available Funds	8-0
	F.E.L.	\$215,000	Available Funds	8-0
	Snow Blower	\$140,000	Available Funds	8-0
	Dump Truck & Plow	\$180,700	Available Funds	8-0
Fire Dept.	Rescue Dive Team Equipment	\$35,805	Available Funds	8-0
Recreation	Installation of Strip Drainage /Sauta Cornfield	\$17,500	Available Funds	8-0
	Town-Wide Playground Assessment / Updates	\$50,000	Available Funds	8-0
Police	Police Cruisers (3)	\$100,155	Available Funds	8-0
School Department	Forest Ave – Replace Fire Alarm & Intercom	\$80,000	Available Funds	8-0
	Farley – Repaint Metal Roof	\$25,000	Available Funds	8-0
Total Capital:	\$1,144,160			

Executive Assistant, Director of Public Works, Fire Chief, Police Chief, Recreation Director, School Department, Board of Selectmen

Article 5: The Finance Committee unanimously recommends the adoption of the subject matter of this article and that the sum of \$1,144,160 be taken from available funds.

ARTICLE 6 Manning Street Sewer Main Replacement

To see if the Town will vote to borrow pursuant to Massachusetts General Laws, Chapter 44, as amended, the sum of \$1,300,000 for the replacement of 3,150 lineal feet of 8" sewer main, connections and appurtenances in Manning Street from Cox Street to Main Street; or take any action relative thereto.

Director of Public Works
Executive Assistant
Board of Selectmen

Article 6: The Finance Committee recommends the adoption of the subject matter of this article and that the sum of \$1,300,000 be borrowed. Vote 7-0-1

ARTICLE 7 Funding a Non-Union Compensation Study

To see if the Town will vote to appropriate from free cash the sum of \$25,000 to fund a compensation study for all full-time non-union positions; or take any action relative thereto.

Executive Assistant
Board of Selectmen

Article 7: The Finance Committee unanimously recommends the adoption of the subject matter of this article and that the sum of \$25,000 be appropriated from free cash.

ARTICLE 8 Reserve Fund

To see if the Town will vote to adopt a Reserve Fund to provide for extraordinary or unforeseen expenditures or transfers, to be made to the departments only by vote of the Finance Committee, as provided for in Chapter 40, Section 6 of the Massachusetts General Laws as amended, and to raise and appropriate a total of \$100,000 to carry into effect the provisions of this article; or take any action relative thereto.

Executive Assistant
Board of Selectmen

Article 8: The Finance Committee unanimously recommends the adoption of the subject matter of this article and that the sum of \$100,000 be raised and appropriated.

ARTICLE 9 Stabilization Fund

To see if the Town will vote to appropriate from free cash the sum of \$500,000, said sum to be transferred to the Stabilization Fund; or take any action relative thereto.

Note: This article reserves a portion of free cash for use at November Town Meeting, if needed. Free cash resets to zero on every July 1, and remains at that level until recertified, usually after November town Meeting. The Stabilization Fund, however, remains available until used and does not require certification.

Executive Assistant
Board of Selectmen

Article 9: The Finance Committee unanimously recommends the adoption of the subject matter of this article and that the sum of \$500,000 be appropriated from free cash.

ARTICLE 10 Youth Sports

To see if the Town will vote to raise and appropriate the sum of \$4,500 to support Youth Sports, administered through the Park Commission, or take any action relative thereto.

Director of Recreation / Park Commission
Board of Selectmen

Article 10: The Finance Committee unanimously recommends the adoption of the subject matter of this article and that the sum of \$4,500 be raised and appropriated.

ARTICLE 11 Cable Television Receipts

To see if the Town will vote to authorize the Treasurer to deposit any payments required of any Hudson Cable Television Licensee for the fiscal year ending June 30, 2017. Said payments shall constitute the Hudson Cable Television Services Fund and shall be utilized, for the purposes set forth and in accordance with the terms and conditions specified within the license agreements between the licensee and the Town. And further to see if the Town will authorize the Executive Assistant to expend those funds with the approval of the Board of Selectmen; or take any other action relative thereto.

Executive Assistant
Board of Selectmen

Article 11: The Finance Committee unanimously recommends the adoption of the subject matter of this article.

ARTICLE 12 Community Preservation Reservation of Funds

To see if the Town will vote to appropriate or reserve from the **Community Preservation** annual revenues in the amounts recommended by the Community Preservation Committee for committee administrative expenses and other expenses in fiscal year 2017, with each item to be considered a separate appropriation:

Appropriations:

From FY 2017 estimated revenues for Committee Administrative Expenses \$ 28,274.55

Reserves:

From FY 2017 estimated revenues for Historic Resources Reserve	\$ 56,549.10
From FY 2017 estimated revenues for Community Housing Reserve	\$ 56,549.10
From FY 2017 estimated revenues for Open Space Reserve	\$ 56,549.10
From FY 2017 estimated revenues for Budgeted/General Reserve	\$367,569.15

Or take any action relative thereto.

Community Preservation Committee
Board of Selectmen

Article 12: The Finance Committee unanimously recommends the adoption of the subject matter of this article.

ARTICLE 13 Acquisition of Land: Lot 2A Wilkins Street

To see if the Town will vote to authorize the Board of Selectmen to acquire by gift, purchase, or take by eminent domain certain parcels of land, easements, interests and/or restrictions therein for developing a recreation facility and for the protection of open space, a certain property, now or formerly owned by Joanne Meers by Deed recorded in the Middlesex Registry of Deeds in Book 66092, Page 392. Consisting of 16.52+- acres, and shown on Hudson Assessors Map 22, Parcel 32 and a "Plan of Land in Hudson, MA", by Veo Associates Inc. owned by Santa L. Albertini recorded in said Registry at Book 19656, Page 223 as Plan of 175 of 1989, a copy of which is on file with the Town Clerk;

And further that said land be conveyed to the Town of Hudson for an amount no greater than Three Hundred Eighty Two Thousand Dollars (\$382,000) under the provisions of Chapter 44B as amended, The Community Preservation Act. Said land to be managed and controlled by the Hudson Park Commission who shall be authorized to file on behalf of the Town of Hudson any and all applications deemed necessary for grants and/or reimbursements from the Commonwealth of Massachusetts under the Urban Self-Help Act, Chapter 993, Acts of 1977, *as amended*, Federal Land and Water Conservation Fund, P.L. 88-568, 78 Stat 897, Mass. Community Development Block Grant funds, and/or any other grant or donation in any way connected with the scope of this Article, and the Town of Hudson Board of Selectmen and Hudson Park Commission be authorized to enter into all agreements and execute any and all instruments as may be necessary on behalf of Hudson to affect said purchase and future recreation development;

And notwithstanding the limitations set forth in Article I, Section 6.07 of the Town By-Laws, that the Selectmen as Law Committee of the Town have full and exclusive power and authority, as agents for the Town, to defend, settle, compromise, make agreements and order payments of any and all claims, suits and actions which may exist or arise from or on account of the acquisition by gift, lease, purchase or taking by eminent domain the parcel of land with structures and trees thereon, if any, and any easements or other rights to be taken for the purposes set forth in this Article; and further the Board of Selectmen be authorize to grant a perpetual conservation restriction on said parcel of land meeting the requirement of MGL Chapter 44B, §12 and MGL Chapter 184, §§ 31-33, and to enter into all agreements and execute any and all instruments as may be necessary to affect said purchase, said funds to be expended by the Community Preservation Committee.

And further that any amount raised and appropriated hereunder be reduced by any state or federal grant amount obtained for the purposes of this land acquisition; or take any action relative thereto.

Community Preservation Committee
Hudson Park Commission
Board of Selectmen

Article 13: The Finance Committee unanimously recommends the adoption of the subject matter of this article.

ARTICLE 14 Wilkins Street Land Purchase

To see if the Town will vote to appropriate from the **Community Preservation** undesignated fund balance in the amount recommended by the Community Preservation Committee for a community preservation project in fiscal year 2016:

\$ 382,000.00 From Budgeted/General Reserve for the purchase of land on Wilkins Street (Lot 2A).

Or take any action relative thereto.

Community Preservation Committee
Board of Selectmen

Article 14: The Finance Committee unanimously recommends the adoption of the subject matter of this article.

ARTICLE 15 Joint Dispatch Offset Receipts

To see if the Town will vote to appropriate the sum of \$429,000, said sum to be utilized to offset the cost of operating and maintaining a joint Police and Fire dispatch system through June 30, 2017, and such sum to be offset, in the aggregate, by the estimated receipts from public safety fees paid by the Highland Commons Shopping Center, all in accordance with the provisions of Massachusetts General Laws, Chapter 44, Section 53E as authorized in Article 14 of the Town Meeting of May 2, 1988; or take any action relative thereto.

Fire Chief, Police Chief
Executive Assistant
Board of Selectmen

Article 15: The Finance Committee unanimously recommends the adoption of the subject matter of this article.

ARTICLE 16 Revolving Fund Articles

To see if the Town will vote to establish and authorize the use of revolving fund accounts pursuant to the provisions of Massachusetts General Law Chapter 44, Section 53E 1/2 as amended for the purposes, maximum expenditure, and authority to spend as outlined in the table below. Funds expended for these purposes may be used independently or in conjunction with other public or private funds provided for these same purposes.

Title	Max Amount	Source of Fees and Use of Funds	Authority to Expend Funds
Hazardous Materials Revolving Fund	\$20,000	Applying fees received for services provided at hazardous material release incidents, contingency planning activities, site assessments, and public training for replacement of equipment, materials, and the costs of labor involved with personnel through June 30, 2017.	Fire Chief

Fire Alarm Revolving Fund	\$30,000	Applying fees received from users of the services provided by the Fire Department's Fire Alarm Division for the extension of the Municipal Fire Alarm System through June 30, 2017.	Fire Chief
Infiltration and Inflow Revolving Fund	\$400,000	Applying fees received for Sewer Extension Permits to the reduction of Infiltration and Inflow into the Wastewater Collection System throughout the Town and expending funds for technical assistance and or direct mitigation of existing sources of Infiltration and Inflow through June 30, 2017.	DPW Director
Real Estate Tax File Revolving Fund	\$15,000	Applying fees received for Electronic Real Estate Tax Files to the printing of Real Estate Tax Bills and for the printing, stuffing and mailing of Real Estate Tax Bills through June 30, 2017.	Finance Director
Inspections Fees Revolving Fund	\$200,000	Applying fees charged to the recipients of inspections to be utilized to fund the cost of providing plumbing, electrical, and building inspections by part-time qualified inspectors through the period ending June 30, 2017.	Building Commissioner
School Department Professional Development Revolving Fund	\$20,000	Applying fees charged to the recipients of Professional Development Program services within the Hudson Public Schools to hire instructors, purchase instructional materials, reimburse travel and lodging costs, and other expenses as incurred in the development and operation of these programs through June 30, 2017.	Superintendent of Schools
Senior Citizens Program Revolving Fund	\$50,000	Applying fees received from participants in the Senior Citizen Programs and Activities provided by the Hudson Senior Center to hire instructors, purchase materials, and pay for other expenses as incurred in the development and operation of these programs and activities through June 30, 2017.	Council On Aging
Public Health Revolving Fund	75,000	Applying fees received for public health programs to pay for the Inspection of Nail Salons, and Rental Dwellings, the inspection and regulation of Solid Waste Haulers and providers of dumpsters, and the review of Septic System inspection reports through June 30, 2017.	Board of Health
Tobacco Control Revolving Fund	\$6,000	Applying fees received from licensed sellers of tobacco products to provide education, inspections, enforcement, and the administration of tobacco control programs through June 30, 2017.	Board of Health
Affordable Housing Revolving Fund	\$60,000	Applying fees and reimbursements received from neighboring Towns participating in the Regional Housing Consultant Services project to hire consultants, purchase services and materials and other related expenses through June 30, 2017.	Community Development Director

Or take any other action relative thereto.

Executive Assistant, Fire Chief, Finance
Director, DPW Director, Building
Commissioner, School Committee, Council
on Aging, Board of Health, Community
Development Director, Board of Selectmen

Article 16: The Finance Committee recommends the adoption of the subject matter of this article. Vote 7-0-1

ARTICLE 17 Light and Power Surplus Account

To see if the Town will appropriate the receipts of the Light and Power Department for the operation, maintenance, expenses, repairs and construction for the Department for the fiscal year ending June 30, 2017, as defined in Section 57 and 58, Chapter 164 of the General Laws (1921) of Massachusetts, as thereafter amended, and that if there shall be any unexpended balance as of December 31, 2016, an amount not to exceed \$225,000 of the same shall be transferred to the Light and Power Surplus Account.

Municipal Light Board
Board of Selectmen

Article 17: The Finance Committee unanimously recommends the adoption of the subject matter of this article.

ARTICLE 18 Annual Town Reports

To hear the reports of the Town Officers, Boards and Committees and to act thereon.

Board of Selectmen

Article 18: The Finance Committee unanimously recommends the adoption of the subject matter of this article.

ARTICLE 19 Borrowing In Anticipation of Revenue

To see if the Town will vote to authorize the Town Treasurer/Collector, with the approval of the Board of Selectmen, to borrow money from time to time in anticipation of the revenue of the fiscal year beginning July 1, 2016 in accordance with the provisions of the Massachusetts General Laws, Chapter 44, Section 4, as amended, and to issue a note or notes therefore, payable within one year, and to renew any note or notes as may be given for a period of less than one year in accordance with General Laws, Chapter 44, Section 17, as amended; or take any action relative thereto.

Executive Assistant
Board of Selectmen

Article 19: The Finance Committee unanimously recommends the adoption of the subject matter of this article.

ARTICLE 20 Traffic Signals-Main Street & Lewis Street Intersection

To see if the Town will raise and appropriate, borrow or take from available funds the sum of Five Hundred Thousand (\$500,000) for the design, construction and installation of Traffic Control Signals and appurtenances at the Main Street and Lewis Street intersection; Or take any action relative thereto.

Director of Public Works
Police Chief, Fire Chief
Building Commissioner

Article 20: The Finance Committee is unable to recommend this article. Vote 3-3-2

ARTICLE 21 Lake Boon Non-Annual Weed Control

To see if the Town will vote to appropriate from free cash for the Fiscal Year ending June 30, 2016 the sum of \$15,000 to fund non-annual weed control in Lake Boon; or take any action relative thereto.

Executive Assistant
Lake Boon Commission
Board of Selectmen

Article 21: The Finance Committee recommends the adoption of the subject matter of this article and that the sum of \$15,000 be appropriated from free cash. Vote 7-0-1

ARTICLE 22 Revise Subdivision Regulations

To see if the Town will vote to raise and appropriate or take from available funds the sum of \$8,500 said sum to be used to pay for the cost of revising the Town of Hudson Planning Board's Regulations governing the Subdivision of Land adopted April 1986, revised July 1993; or take any other action relative thereto.

Director of Planning
Board of Selectmen

Article 22: The Finance Committee recommends the adoption of the subject matter of this article and that the sum of \$8,500 be raised and appropriated. 7-0-1

ARTICLE 23 Chestnut Well #1 Replacement

To see if the Town will vote transfer the sum of \$20,400.00 from the balance remaining under Article 4 of the November 2004 Town Meeting, and borrow pursuant to Massachusetts General Laws, Chapter 44, as amended, the sum of Five Hundred Fifty Five Thousand Dollars (\$555,000) for the replacement of Chestnut Well #1 including, but

not limited to, Hydrogeological and Engineering Services, Permitting, Design Services, Well Construction and System Upgrades and the Board of Selectmen be authorized to seek, accept, expend, and contract for any available State and/or Federal funds to be spent for the project providing that the total authorized sum shall be reduced by the amount of State and/or Federal funds obtained for the purpose of carrying out said project;

Or take any action relative thereto.

Note: The total cost for the project is \$575,400. \$20,400 is transferred from money remaining in an old warrant article the purpose of which was to explore for additional water sources. \$53,702.77 will remain in that warrant article if the article above is approved.

Director of Public Works
Board of Selectmen

Article 23: The Finance Committee unanimously recommends the adoption of the subject matter of this article and that the sum of \$20,400 be transferred from the balance remaining under Article 4 of the November 2004 Town Meeting and that the sum of \$555,000 be borrowed.

ARTICLE 24 Amend Zoning Map – C-1 Zoning District

To see if the Town will vote to amend the Zoning Map of the Town of Hudson to define the C-1 zoning district as shown on Proposed C-1 Zoning District Map:

And further, to amend “Appendix A” of the Town of Hudson Protective Zoning By-Laws to delete and replace the description of the C-1 District with the following description

Beginning at a point 175± feet north of the northerly side of Vila Do Porto Blvd and the intersection of the westerly side of Grove Street extended;

Thence southerly by the westerly side of Grove Street extended to the northerly side of Boston and Maine Railroad, Fitchburg branch;

Thence by said railroad westerly and southerly to the Assabet River;

Thence westerly following the Assabet River to point 150± feet from the westerly side of Washington Street;

Thence following the Assabet River to point 260± feet;

Thence continuing northwesterly to a point 80± feet; thence going southwesterly for 15± feet;

Thence northwesterly for 65± feet; thence northeasterly for 95± feet; thence continue northeasterly for 12± feet;

Thence northeasterly for 77± feet to a point on the southerly side of Central St;
Thence easterly along the southerly side of Central St. for 45± feet;

Thence northeasterly for 100± feet to a point on the northern side of Lincoln St; thence northwesterly along Lincoln Street for 220± feet to a point on the easterly side of Lincoln St.; thence northeasterly for 95± feet;

Thence southeasterly for 200± feet; thence northeasterly for 100± feet; thence easterly for 180± feet to a point on the easterly side of Felton St.;

Thence easterly for 310± feet to a point on the easterly side of Pope St.; thence following along the easterly side of Pope St. northerly for 500± feet; thence easterly for 245± feet to a point on the westerly side of Church St.;

Thence southerly for 40± feet along the westerly side of Church St.; thence easterly for 220± feet to a point on the southerly side of the Central Maine RR;

Thence following southerly for 40± feet; thence easterly for 365± feet; thence southerly for 420± feet; thence easterly for 280± feet;

Thence northerly for 30± feet; thence easterly for 300± feet to a point on the easterly side of High St.; thence following the easterly side for High St. for 20± feet;

Thence easterly for 150± feet; thence southerly for 120± feet; thence easterly for 135± feet to the point of beginning.

And further, to amend "Appendix A" of the Town of Hudson Protective Zoning By-Laws to delete and replace the description of the M-3 District with the following description

Beginning	at a point on the north side of Main Street at District C-1 and 295± feet east of High Street;
Thence	easterly by Main Street to Tower Street;
Thence	northerly by Tower Street about ±2,275 feet to the property line between R.J. Curley and Little brook Limited Partnership;
Thence	southwesterly about ±980 feet by said property line and its extension to the existing zone line between District M-3 and District SB.
Thence	southerly by District SB and District C-1 about 2070± feet to a point ±100 feet easterly of the east side of High Street;
Thence	easterly ±50 feet;
Thence	southerly ±150 feet
Thence	easterly ±135 feet
Thence	southerly ±100 feet to the point of beginning on the north side of Main Street.

Or take any action relative thereto.

This Article would revise the boundary of the C1 Zoning District in the center of Hudson to eliminate parcels with split zoning (more than one zone on the lot), to incorporate several additional parcels that are appropriate for C1 zoning and to remove parcels that are not suited for the district.

Note: Revision of downtown zoning was a priority recommendation of the 2014 Master Plan. This article is in response to that recommendation, and is the first revision in a more comprehensive zoning review.

Planning Board

Article 24: The Finance Committee unanimously recommends the adoption of the subject matter of this article.

ARTICLE 25 Amend Zoning Bylaw– C-1 District

To see if the Town will vote to amend the Town of Hudson Protective Zoning By-Laws by adding a new section, Section 9.0 “C-1 Zoning District” and make necessary changes to the existing zoning text Sections 2.0 and 5.3.4 in support thereof.

Section 2.0 Definitions is hereby amended to revise the definition of a) Dwelling, Multi-family to insert the term “Multiple Dwelling) so that the section reads as follows:

- a) *Dwelling, Multi-family (Multiple Family Housing Units, Multiple Family House, Apartment or Apartment House): A dwelling or building including single-family attached units, containing two (2) or more separate dwelling units in residential or mixed-use buildings.*

Section 5.3.4 Uses Allowed by Special Permit in the C-1 District is hereby deleted.

Section 9.0 C-1 Zoning District.**9.1 Purpose**

In furtherance of the general purposes of Section 2.0, the C-1 Zoning provisions are intended to facilitate and regulate the mix of uses appropriate to Hudson. The secondary purpose of this section is to broaden the array of the town’s housing options by permitting multiple dwellings within the C-1 District and to maintain and improve parking and circulation for vehicles, bicycles and pedestrians.

9.2 Permitted Uses

The provisions of Section 5.1 (General Conditions Pertaining to All Uses in All Districts) shall apply to all uses in the C-1 District.

Notwithstanding other provisions of the Zoning Bylaw Section 5.0, only the following uses are permitted in accordance with this Section 9.0 and the C-1 District Use Table.

Uses Allowed By Right

The following uses are allowed by right; site plan review is required where noted in Table 2: Use Schedule, C-1 Zoning District.

- 9.2.1. Uses exempt in accordance with M.G.L. chapter 40A section 3, subject to reasonable height, bulk and site planning requirements as determined by the Hudson Zoning Enforcement Officer for uses within existing buildings and by the Planning Board through Site Plan Review in the event the Zoning

Enforcement Officer deems necessary for projects involving site plan changes, increased parking requirements or new construction.

- 9.2.2. Seasonal display and sales of Christmas trees and decorations during the months of November and December provided a permit therefore is obtained from the Board of Selectmen.
- 9.2.3. Nursery or Garden Center
- 9.2.4. Single Family Dwelling
- 9.2.5. Housing for the Elderly aged 62 or older
- 9.2.6. Hotel or Motel
- 9.2.7. Multiple Family Housing Units on upper floors subject to the following provisions
 - a) Multiple dwellings shall be permitted in new or existing buildings on upper floors by right provided that in each instance not more than 8 units are proposed (where projects are to be phased, the units anticipated in all phases shall be counted, regardless of time for construction);
 - b) Residential units shall have a minimum floor area of 500 square feet of living space;
 - c) The Zoning Enforcement Officer determines that adequate overnight parking to serve residential tenants is available within 500 feet of the building in which the units are located.
- 9.2.8. Bed and Breakfast located within existing single family homes
- 9.2.9. Public School Building
- 9.2.10. Educational, Religious, or Philanthropic Uses
- 9.2.11. Nursing Home or Nursing Care Facility
- 9.2.12. Assisted Living Facility
- 9.2.13. Lodge or Membership Club (not for profit)

- 9.2.14. Child Care Facility
- 9.2.15. Adult Day Care Facility
- 9.2.16. Municipal Use - Municipal buildings, public facilities or utilities, including public parks or playgrounds provided their location is complementary to the neighboring uses and structures
- 9.2.17. Underground utility
- 9.2.18. Home Occupation
- 9.2.19. Market or Grocery store not exceeding 25,000 sf
- 9.2.20. Retail Sales and Service not exceeding 25,000 sf
- 9.2.21. Personal Service Shop, such as a beauty salon, barber, nail salon
- 9.2.22. Funeral Home/Undertaker
- 9.2.23. Repair Shop /Building Trade with no outside storage
- 9.2.24. Indoor Amusement such as a movie theater, arcade, etc.
- 9.2.25. Laundry or dry cleaner
- 9.2.26. Restaurant including coffee shops or cafes
- 9.2.27. Take out Retail such as sub or pizza shop, not including drive through
- 9.2.28. Bank
- 9.2.29. Professional and Business Offices

9.2.30. Research Facility

9.2.31. Assembly or Light manufacturing not involving heavy trucking and including bottling or packaging of previously prepared products or parts, Manufacturing or assembly of precision instruments, tool and die, dental, medical, optical, pharmaceutical and health care equipment, electrical and electronic instruments.

9.2.32. Vehicular dealership for vehicles weighing less than 4 tons

9.2.33. Parking Facility

9.2.34. Accessory Uses customarily incidental to a permitted use above

Uses Allowed By Special Permit

The following uses are allowed by special permit granted by the Board of Appeals except in only Section 9.2.38 in which the Planning Board is indicated as the Special Permitting Authority.: Use Schedule, C-1 Zoning District.

9.2.35. Accessory Dwelling Unit

9.2.36. Two Family Dwelling Conversion from a single family home

9.2.37. Two Family Dwelling (new construction)

9.2.38. Multiple Family Housing Units at street elevation/ground floor and/or greater than 8 units on upper floors, subject to the following provisions.

- a) More than 8 units may be permitted by special permit issued by the Planning Board if the Planning Board determines such density of residential use is in keeping with the purpose and intent of the C1 district and complements the uses in the surrounding neighborhood (where projects are to be phased, the units anticipated in all phases shall be counted, regardless of time for construction);
- b) Residential units shall have a minimum floor area of 500 square feet of living space;
- c) The Zoning Enforcement Officer determines that adequate overnight parking to serve residential tenants is available within 500 feet of the building in which the units are located.

9.2.39. Above Ground Utility

9.2.40. Wireless Communications Facility

9.2.41. Amateur Radio Tower

9.2.42. Grocery Store greater than 25,000 sf but less than 80,000 sf

9.2.43. Retail Sales and Service greater than 25,000 sf but less than 80,000 sf

All other uses are prohibited.

9.3 Dimensional and Parking Standards

There shall be no specified dimensional requirements for lot area, front, side or rear yard setbacks. However, all new construction shall reflect a front yard setback consistent with other buildings in the immediate neighborhood (within 300 feet of locus)

Building height shall be limited to four stories and a maximum of 48 feet as measured from the grade of the street level.

The amount of or the location of open space, landscaping, patios, pedestrian amenities, sidewalks and public or private gathering places, these amenities shall be incorporated into a plan for new construction or redevelopment.

Effort shall be given to comply with the off street parking requirements of section 7.1.5; however, the Planning Board shall have the authority to waive such requirements, without need for variance, where the applicant reasonably demonstrates i) that peak and off-peak parking demands of the various uses allows for shared parking, ii) public parking is available within a reasonable distance (500 feet), and /or iii) the proposed use has a realistic parking demand lower than that stated in section 7.1.5. Where feasible, applicants may also identify a reserve area for future parking, in the event that parking demand increases above expectations.

9.4 Application Procedure / Site Plan Review

All proposals for a new use in an existing building, a renovation, expansion or new building or for expansion or redevelopment of parking lots in the shall be reviewed by the Hudson Building Commissioner to determine whether permitting in addition to a building permit or certificate of occupancy is required.

All new construction, expansion, conversion to residential use or more intense use shall be subject to Site Plan review by the Planning Board and approval in accordance with sections 7.1.7.3 – 7.1.7.8.

9.5 Design Review

In considering a site plan for new uses within existing structures, building expansions, new buildings, or parking lot expansion or reconstruction, the Planning Board shall consider the following in addition to any provisions of existing or future Rules and Regulations and/or Design Guidelines adopted by the Planning Board.

- 9.5.1 The ability of the proposal to improve parking, vehicular, bicycle and pedestrian circulation and amenities.
- 9.5.2 Incorporation of aesthetically pleasing and functional green spaces, landscaping, buffer plantings, patios and outdoor gathering places.
- 9.5.3 Building setbacks from the street that complement the neighborhood and other structures in the vicinity.
- 9.5.4 For new construction, Parking, loading and service areas shall be limited to rear yards only. For renovation or redevelopment of an existing building, parking loading and service areas may be located in side or front yards if sufficient landscape barriers are provided.
- 9.5.5 Exterior lighting fixtures shall be arranged so that they do not unreasonably distract residents or interfere with traffic on any public way. Fixtures shall be hooded so as to prevent direct light from shining onto adjacent streets or properties and to limit light intrusion into residential units.
- 9.5.6 New structures shall be compatible with existing buildings and the character of the historic district (if applicable) in terms of architectural detail, massing, building materials and placement on the lot.
- 9.5.7 The Planning Board is authorized to promulgate Rules and Regulations to carry forth the provisions of this Zoning By-law Section 9.0.

TABLE 2: USE SCHEDULE for C-1 ZONING DISTRICT

	Allow	Prohibit	Special Permit
EXTENSIVE USES			
EXEMPT USES- all uses below that meet the exemptions definition in Chapter 40A; all uses that do not meet the definition are prohibited unless otherwise stated	X		
• Forestry			
• Agriculture			
• Greenhouse			
• Earth Removal			
• Conservation Use			
• Public or Private Recreation (indoor) e.g. bowling, health club			
• Public or Private Recreation (outdoor) e.g. golf, ski, riding stable			
• Christmas tree sales	X		
• Nursery or Garden Center	X		
RESIDENTIAL USES			
Single Family Dwelling	X		
Accessory Dwelling Unit			X
Two Family Dwelling (Conversion from single family home)			X
Two Family Dwelling (New)			X
Cluster Development		X	
Planned Residential Development		X	
Housing for Elderly	X		
Hotel or Motel	X		
Multiple Family Housing Units (upper floors, existing building)	X		
Multiple Family Housing Units (upper floors, new building)	X		
Multiple Family Housing Units (ground floor, existing or new building)			X
Taking of lodgers (up to 4)		X	
Mobil home (individual or park)		X	
Bed and Breakfast	X		

	Allow	Prohibit	Special Permit
INSTITUTIONAL USES			
Public School Building	X		
Educational	X		
Religious	X		
Philanthropic	X		
Nursing Home	X		
Nursing Care Facility	X		
Assisted Living Facility	X		
Lodge or Membership Club (not for profit, e.g. Veteran's Lodge)	X		
Cemetery		X	
Child Care Facility	X		
Adult Day Care Facility	X		
GOVERNMENTAL AND PUBLIC SERVICES			
Municipal Use	X		
Aviation		X	
Underground Utility	X		
Above Ground Utility			X
Wireless Communications Fac.			X
Amateur Radio Towers			X
BUSINESS USES			
Home occupation/office	X		
Market/Grocery store <25,000 s.f.	X		
Grocery Store 25,000-80,000 s.f.			X
Supermarket >80,000 s.f.		X	
Commercial Warehouse Club > 80,000 sf		X	
Department Store >80,000 s.f.		X	
Retail Sales & Service <25,000 s.f.	X		
Retail Sales & Service >25,000 s.f. but < than 80,000 s.f.	X		
Personal Service Shop	X		
Funeral Home / Undertaker	X		
Repair Shop /Building Trade	X		
Indoor Amusement (movie theater, arcade, etc.)	X		
Laundry, dry cleaner	X		
Adult Entertainment		X	
Restaurant	X		

	Allow	Prohibit	Special Permit
Take Out Retail	X		
Bank	X		
Professional and Business Offices	X		
Research Facility	X		
Assembly/Light Manufacturing	X		
Auto Service Station (gas with or without repair)		X	
Motor vehicle repair facility		X	
Auto Body Shop		X	
Retail or Wholesale of New or Rebuilt Auto Parts		X	
Vehicular Dealership	X		
Parking Facility	X		
INDUSTRIAL USES			
Warehouse or Distribution center		X	
Mini-Storage Facilities		X	
Lumber Yard		X	
Contractor's Storage Yard or Open-air Sales		X	
Heavy Manufacturing		X	
Heavy Vehicular Dealership		X	
Trucking garages and terminals		X	
Junk Yards		X	
OTHER USES			
Accessory uses customarily incidental to a permitted use	X		

Or take any action relative thereto.

This Article would facilitate development and redevelopment in the C-1 District of a vibrant town center by permitting a mix of uses, including residential and non-residential uses, with a more defined set of regulations and design guidelines.

Note: Revision of downtown zoning was a priority recommendation of the 2014 Master Plan. This article is in response to that recommendation, and is the first revision in a more comprehensive zoning review.

Planning Board

Article 25: The Finance Committee unanimously recommends the adoption of the subject matter of this article.

Petitioned Article: Addictions Referral Center

To see if the Town will vote to raise and appropriate or take from available funds the sum of \$5,000.00 to assist the Addictions Referral Center in Marlboro in its efforts to provide assistance to persons from Hudson and surrounding communities who have problems with alcohol and/or other substance abuse, said funds to be expended under the direction of the Executive Assistant and the Board of Selectmen, or take any action relative thereto.

Petitioned by Ernie Kapopoulos, et. Al

Article 26: The Finance Committee unanimously recommends the adoption of the subject matter of this article and that the sum of \$5,000 be taken from available funds.

ANNUAL TOWN MEETING

And you are also directed to notify and warn said inhabitants to meet at the several designated polling places in their respective precincts in said Hudson, to wit:

Precinct I	Hudson High School, 69 Brigham Street
Precinct II	Glen Road Community Center, 4 Glen Road
Precinct III	David J. Quinn Middle School, 201 Manning Street
Precinct IV	Joseph P. Mulready School, 306 Cox Street
Precinct V	Forest Avenue School, 136 Forest Avenue
Precinct VI	Auditorium, Town Hall, 78 Main Street
Precinct VII	Auditorium, Town Hall, 78 Main Street

On Monday, May 9, 2016, at seven o'clock in the forenoon, then and there to choose by ballot the following Town Officers for the ensuing year:

Selectmen, two for three years; Moderator, one for one year; School Committee, two for three years; Trustees of Susan Cox, Joseph S. Bradley, J.J. Angell, Sarah A. Brown, George E.D. and Abigail E. Wilkins, Addie E. Cahill, Helen M. Lewis, Mary E. Tacey, Maude A. Whitney and Clara E. Houghton Funds, one for three years; Housing Authority, one for five years; Municipal Light Board, one for three years; Park Commission, one for three years; Board of Health, one for three years; Library Trustees, one for three years; Planning Board, two for three years; Cemetery Commission, one for three years; Constable, one for three years; and Board of Assessors, one for three years.

And you are directed to serve this warrant by posting up copies attested by you in the following places: one at the Post Office, one at the Town House, one at the Office of the Town Clerk, and in six other public places in said Town, seven days at least before the time of holding said meeting and by publication in a newspaper published in said Town. Hereof fail not and make due return of this warrant with your doings thereon to the Town Clerk on or before time of holding said meeting.

Given under our hands this 7th day of March in the year Two Thousand Sixteen.


Fred P. Lucy, II, Chairman


Scott R. Duplisa, Vice Chairman


James D. Quinn, Clerk


John Parent


Joseph J. Durant

INTRODUCTION TO TOWN MEETING

The Town Meeting is a deliberative assembly, charged with considering a number of questions of varying complexity in a reasonable period of time, and with full regard to the rights of the majority.

AUTHORITY

The three elements of authority at Town Meeting are a quorum of 150 registered voters or more, the Moderator and the Town Clerk.

The Moderator presides at and regulates the proceedings, decides all questions of order, and makes declarations of all votes. No one may speak on an issue without being recognized by the Moderator. It is his responsibility to approve the distribution of materials, and persons wishing to do so must seek his permission. The Moderator appoints Tellers and alternates for the purpose of counting votes of the meeting.

THE WARRANT

All matters to be considered at Town Meeting must be published in the Town Meeting Warrant, which is the responsibility of the Board of Selectmen. The Finance Committee reviews the warrant, making recommendations on items of business to be presented. In accordance with the by-laws, all articles in the Warrant are considered in the order in which they appear in the Warrant, unless the Town Meeting, after reasons have been stated. The Moderator has full discretion to decide whether or not the motion to change the order of articles will be entertained.

PARTICIPATION

All remarks should be limited to the subject then under discussion. It is improper to indulge in references to personalities. The Moderator may request any person to keep silent. If after warning from the Moderator, a person refuses to be silent or persists in other disorderly behavior, the Moderator may order a person to withdraw and if he fails to withdraw, may order a police officer to remove such person from the Meeting. Each individual who speaks to the Meeting should make an effort to be as brief as possible out of consideration for others attending the Meeting and the need to give adequate time to all matters coming before it.

CLASSIFIED MOTIONS

Pursuant to section 8 of article II of the by-laws of the Town of Hudson, when a question comes before Town Meeting certain motions shall be received and have precedence in the following order:

PRIVILEGED MOTIONS: These are motions that have no connection with the main motion before the Town Meeting, but are motions of such importance that they are entitled to immediate consideration. These motions have the privilege of temporarily setting aside the main business before the Town Meeting.

TO ADJOURN (decided without debate):

TO FIX THE TIME FOR ADJOURNMENT:

SUBSIDIARY MOTIONS: These are motions that are used to modify or dispose of the main motion being considered. Their existence as motions depend on the main motion to which they are subordinate.

TO LAY ON THE TABLE (decided without debate)

FOR THE PREVIOUS QUESTION (decided without debate)

TO COMMIT

TO AMEND

TO POSTPONE INDEFINITELY

All motions may be withdrawn by the maker if no objection is made.

INFORMATION ON MOTIONS

A motion is the means of bringing a proposal or question before the Meeting for consideration. When put forward it is a motion; after is seconded and acknowledged by the Moderator, it becomes the question or proposal; and if it is approved by the Meeting, it becomes a resolution. Generally, no motion shall be entertained unless the subject is contained within a warrant article. The Moderator shall determine whether a motion is within the "scope of the article," that is, whether the warrant gives adequate notice that the action proposed by the motion might be taken at the Meeting. Articles only give notice and do not initiate action; motions do. Motions may be withdrawn; articles may not be.

Some motions avoid a final determination by the Meeting. A motion to commit or refer sends the matter to an existing board or committee or one to be established. The motion to postpone indefinitely disposes of the question without bringing it to a direct vote. The motion to postpone indefinitely should not be confused with the motion to lay on the table which only temporarily delays a vote.

Pursuant to article II, section 3 of the Town of Hudson by-laws, no vote of Town Meeting shall be reconsidered except upon notice by an individual who voted with the majority thereon given within one hour of such vote at the same or succeeding session. If the individual who gives notice does not immediately make such motion, then a motion to reconsider may be made by another individual voter who voted with the majority.

Pursuant to section 4 of article II, no article in the Warrant shall be again taken into consideration after disposed of unless ordered by a vote of two-thirds of the voters present and voting. Pursuant to section 5 of article II, no voter shall speak more than twice upon any question without obtaining leave of Town Meeting except to correct an error or explain a point, nor until all other individuals who have not spoken and so desire have been given the opportunity to speak. Pursuant to section 6 of article II, all motions must be reduced to writing before being submitted to the Town Meeting if required by the Moderator.

Pursuant to section 9 of article II, a motion to receive the report of a committee shall put the report before Town Meeting but not discharge the committee. A vote to accept or adopt such report with or without amendment shall discharge the committee.

Pursuant to section 10 of article II, a 150-voter quorum is required to conduct business at Town Meeting. However, no quorum is needed for a motion to adjourn.

Pursuant to section 11 of article II, articles in a warrant shall be considered in order, except that the Moderator upon request and for reasons stated, may entertain a motion to consider an article out of regular order.

Pursuant to section 12 of article II and in addition to the authority already specified above, the Moderator may administer the oath of office to a town officer chosen at Town Meeting. If a vote declared by the Moderator is immediately questioned by seven or more voters, then the Moderator must verify the vote by polling voters or dividing the Town Meeting. If a two-thirds vote of Town Meeting is required by State Statute, the count shall be taken and the vote recorded by the Town Clerk. However, if the vote is declared to be unanimous, a count is not needed and the Town Clerk shall record the vote as unanimous unless immediately questioned by seven or more voters.

TOWN FINANCE TERMINOLOGY

The following terms are used from time to time in the Annual Report and Town Meeting. In order to provide everyone with a better understanding of the meaning, the following definitions are offered:

SURPLUS REVENUE: (Sometimes referred to as Excess and Deficiency Account). This fund is the amount by which the Cash, Accounts Receivable, and other assets exceed the liabilities and reserves.

AVAILABLE FUNDS: (Often called "Free Cash") This fund represents the amount of money remaining after deducting from the Surplus Revenue all uncollected taxes for prior years, taxes in litigation and court judgments. This fund is certified annually by the State Bureau of Accounts and may be used to defray town costs by a vote of the Town Meeting.

OVERLAY: The overlay is the amount raised by the Assessors in excess of appropriations and other charges for the purpose of creating a fund to cover tax abatements and exemptions granted and to avoid fractions in the tax rate.

RESERVE FUND: This is a fund established by the voters at the annual town meeting and may consist of direct appropriations or transfers. Transfers from the Reserve Fund are initiated by the Executive Assistant and require the approval of the Finance Committee. The use of the Reserve Fund is restricted to "extraordinary or unforeseen expenditures".